

NPSBN SUBCOMMITTEE

THURSDAY SEPTEMBER 17, 2020  
1:00 PM

**WEB & TELECONFERENCE**

**MEETING MINUTES**

1. Meeting convened at 1:00 PM.
2. Quorum was established with 10/14 members present. Attended via teleconference: Connie Bandt, Brandon Frederick, David Harvey, Paul Hughes, Gerry Klein, Jaron McCallum, Theron Rutyna (late), Kyle Schaefer (late), Dale Schmidt, and Victor Voss.

Members absent: Kevin Fosso, Peter Nimmer, John Schrader, and AJ Schroeder.

3. Meeting Minutes
  - A. Review and approval of July 16, 2020 Meeting Minutes

*Motion to approve the meeting minutes by Voss. Seconded by Bandt. Unanimous approval.*

4. Old Business
  - A. WECS Tactics Status Update
    - 1) Provide outreach and education on status of emerging public safety broadband services.
      - Review and Possible Approval of the NPSBN Education & Outreach Plan
        - (a) Zieke led a discussion and review of the final draft NPSBN Subcommittee Outreach and Education Plan.

*Motion to approve the NPSBN Subcommittee Outreach and Education Plan and pass it onto the Interoperability Council for final approval by Hughes. Seconded by Voss. Unanimous approval.*

- 2) CY2021-2022 WECS Tactics
  - Provide recommendations to broadband providers and users on the integration of applications, services, and information sharing.
    - (a) Hughes provided an explanation of ways the Subcommittee can work on this upcoming tactic.
    - (b) Hughes also asked for Subcommittee members to share examples of successes or challenges they've seen or heard about.
  - Develop recommendations for how and when to elevate priority level for first responders.
    - (a) Hughes led a discussion on this tactic and a plan to update the FirstNet Priority Setting Guide to include other carrier's uplift information.
- B. OEC Website Discussion
  - 1) Zieke led a group discussion on some of the planned content for the NPSBN Subcommittee Webpage within the OEC Website.
- C. Public Safety Broadband Offerings Update
  - 1) OEC will begin meeting with Verizon on a quarterly basis.
    - Objective will be network and public-safety-specific updates.

- The same opportunity has been offered to U.S. Cellular.
  - 2) FirstNet Network Status Webinar today, September 17.
    - The webinar will be recorded, a link to the recording will be distributed to the Subcommittee.
  - D. Upcoming Conferences and Events
    - 1) Meredith Hauge shared some background on this topic and asked for Subcommittee members to share any information or updates they may have about these events or other events to be included.
  - E. Other Old Business
    - 1) Klein suggested that an After Action Report on the Kenosha Civil Unrest be shared at a future meeting.
5. New Business
- A. Update on the Bylaws Project
    - 1) Hughes continues to work with the bylaws working group.
    - 2) Seeking direction from the Interoperability Council on naming choice and focus of the Subcommittee
      - Include wireless and wireline?
      - Consider new name choices?
    - 3) Terminating the term “Joint Subcommittee Meeting”.
    - 4) As directed, the NPSBN, LMR, and WISCOM Subcommittees will re-assess their Subcommittee membership make-up.
6. There was no public comment.
7. Next Meeting Date and Location: November 12, 2020.
8. Meeting adjourned at 1:57 PM.

*Motion to adjourn by Schaefer. Seconded by Rutyna. Unanimous approval.*

Respectfully Submitted,  
Meredith Hauge  
DMA/OEC